

# BUSINESS CODE OF CONDUCT FOR ALL SASIANS

## **SCOPE**

This Business Code of Conduct ("the Code") is applicable to all Directors and employees of Sasken Technologies Limited and its subsidiaries collectively "Sasians".

### COMMITMENT TO ETHICAL DEALING

All Sasians shall at all times while conducting the Company's business:

- Act in the best interests of and fulfill their fiduciary obligations to Sasken and all its stakeholders;
- Act honestly, fairly, ethically and with integrity;
- Act in good faith, responsibly, with due care, competence and diligence, without allowing their independent judgment to be subordinated;
- Disclose potential conflicts of interest that they may have regarding any matters relating to Sasken;
- Share with fellow Sasians as may be appropriate to ensure proper conduct and sound operation of Sasken;
- Respect the confidentiality of information relating to the affairs of Sasken acquired in the course of their services;
- Refrain from using confidential information acquired in the course of their service as Sasians for their personal advantage.
- Refrain from competing with Sasken.

### **CONFLICT OF INTEREST**

A Sasian must never use his/her association with Sasken for personal gain, and must avoid activities or associations that conflict with, appear to conflict with, or are likely to, over a period, conflict with his/her exercise of independent judgment of Sasken's best interests. It is impossible to identify in this Code all conflicting relationships but the Sasian should carefully consider whether the following situations make it difficult for the Sasian to objectively and effectively perform the Sasians job: investment decisions, supplemental engagements for gain, accepting gifts from customers or suppliers, and similar activities of persons close to the Sasian. In the event of circumstances that lead to a conflict of interest or a possible conflict of interest the Sasian must notify the Compliance Officer immediately upon becoming aware of such circumstances. The Sasian must be prepared to take such remedial actions as may be required by the Compliance Officer.

In the event that a Sasian has breached the policy on conflict of interest, the CEO shall refer the matter to the Board of Directors. Thereupon the Board will deliberate the matter in the light of the principles in the policy and keeping in mind the best interests of the Company. The Board shall thereafter take such action, as may be deemed fit and proper in the circumstances of the case.





# **COMPLIANCE WITH LAW**

Sasians must abide by all applicable laws, rules and regulations that govern the conduct of business in all jurisdictions where Sasken conducts business. In Sasken we believe in abiding with the spirit of the law and not merely, the letter of the law.

#### CONFIDENTIALITY

Each Sasian shall maintain the confidentiality of all material non-public information including, intellectual property, trade secrets, customer information, pricing, financial information, strategic plans, product development plans etc. of Sasken, that comes to the knowledge of the Sasian while carrying on the Company's business. Such information must never be disclosed to unauthorized persons or used for personal gain. Sasken respects the confidential nature of confidential information of others, in many cases through legally binding Non-Disclosure Agreements. Every Sasian must treat such information in the same manner as the Sasian would treat the confidential information of Sasken.

#### CORPORATE ASSETS

Sasians must ensure that they use the Company's assets in a legitimate and efficient manner, including all intellectual property and the Company's reputation.

# ANTI-CORRUPTION AND ANTI-BRIBERY

Sasken conducts its business free from the influence of corruption and bribery. All stakeholders are expected to be aware of and follow all anti-corruption and anti-bribery laws applicable to the Company, its branches and subsidiaries. Sasians must be careful to avoid even the appearance of offering or accepting an improper payment, bribe or kickback. All Sasians must:

- Refrain from engaging in any form of bribery or corruption.
- Report any suspected or actual breaches of the Code at <u>discipline@sasken.com</u>.
- Cooperate with any investigation related to suspected or actual violations of the Code.

#### **Gifts**

Business courtesies and gifts are allowed provided that they are of modest value (not exceeding \$100 for India and \$150 or equivalent currencies for other countries), reasonable in scope and customary or generally offered as a business practice or related to a Bonafede business purpose. Gifts and Business courtesies can never be given or received in expectation of, or as a reward for, obtaining or retaining business, or as a means of inducing a breach of trust or impartiality on the part of the recipient. Avoid giving gifts and business courtesies to government officials and government customers as these may be prohibited by local laws and regulations. Gifts received above the said limits must be disclosed to the HR Head and Manager for further actions. Do not request or solicit personal gifts, entertainment, or business courtesies.





No Sasian shall accept any gift, entertainment or loan or anything else of value from any entity or individual if it could be reasonably construed or perceived that the gift / entertainment / loan is offered with the intent of influencing either the Sasian or Sasken.

## INSIDER TRADING

Sasians who have access to unpublished price sensitive information must not use or disclose such information to any person (either directly or indirectly) to deal in shares of the Company. All unpublished price sensitive information of Sasken must be considered and maintained as confidential. The Sasian must adhere to all the terms and conditions of Sasken's Code of Conduct for Preventing Insider Trading.

### **POLICY STATEMENTS:**

- 1. All Sasians hereby affirm this Code. The Code is to be affirmed by members of the Board upon their appointment / re-appointment to the Board and is to be reaffirmed by all members of the Board and Senior Management Personnel (all employees in Band L3 and above) at the beginning of each financial year.
- 2. This Code is subject to revision. Such revisions shall be with the approval of the Board.

#### **APPROVED BY:**

Approved at the Board Meeting held on December 19, 2005 and amended on 2<sup>nd</sup> May 2023.

